

TONBRIDGE & MALLING BOROUGH COUNCIL

COUNCIL

17 April 2012

Report of Chief Executive

Part 1- Public

Matters For Decision

1 PROGRAMME OF MEETINGS 2012/13

1.1 This report brings forward for consideration the programme of meetings for 2012/13.

1.1.1 Details of the proposed programme of meetings for the remainder of this year, for 2013 and to the commencement of the municipal year 2014/15 are set out in the Annex to this report.

1.1.2 With regard to the programme of meetings for the remainder of 2012, Members are asked to note the adjustments to facilitate attendance at the LGA Annual Conference and Exhibition in June together with the re-arrangement of the meetings of the Planning and Transportation and the Car Parking Charges Advisory Boards previously scheduled for the end of July.

1.1.3 Members will note the need to move the meeting of Area 3 Planning Committee currently scheduled for 15 November 2012 due to the election of the Police and Crime Commissioner on that date. It is proposed to move it to 22 November and, as a consequence, re-schedule the meeting of the Parish Partnership Panel to 29 November.

1.1.4 In respect of the proposed programme for 2013 onwards the meetings of Area 1 Planning Committee and Tonbridge Forum (marked with an asterisk in the Annex) have been confirmed with the Angel Centre; it has been confirmed that the Kent County Council Budget Meeting will be on 14 February 2013 (with the third Thursday reserved for any incomplete business); and efforts have been made to avoid scheduling meetings during school holiday and political party conference periods.

1.2 Legal Implications

1.2.1 None.

1.3 Financial and Value for Money Considerations

1.3.1 Not applicable.

1.4 Risk Assessment

1.4.1 Not applicable.

1.5 Equality Impact Assessment

1.5.1 See 'Screening for equality impacts' table at end of report.

1.6 Recommendations

1.6.1 It is **RECOMMENDED** the attached programme of meetings be approved and submitted to Annual Council for final confirmation.

Background papers:

contact: Janet Shenton

Nil

David Hughes
Chief Executive

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	The decision will not adversely impact any groups.
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	N/A	
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		N/A

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.